

TOWN OF ARLINGTON
BUILDING MAINTENANCE COMMITTEE
June 2, 2014– Minutes

Members Present:

Ruthy Bennett
Vincent Cerbone
Christine Deshler
Andrew Flanagan
Diane Johnson
Michael Miano
Barbara Thornton

Guests: Michael Bouton

Business:

1. The Chair called the meeting to order at 4:05 pm.
2. The minutes of the April 23, 2014 meeting were reviewed and approved unanimously.
3. R. Bennett walked the committee through her draft “Annual FMT Schedule” flow chart which is based on an 18-month schedule.
4. The committee discussed the draft “Annual Maintenance Policy, Plan & Budget” for submission to the Board of Selectmen.
5. The committee talked about the need to find money to fund the facilities management program which led to a discussion of the need to obtain buy-in from the Finance Committee. There was also a discussion on how the program would be received by department heads.
6. The next meeting will be on Wednesday, July 9, 2014 at 4:00 pm. The purpose of the meeting will be to meet with a representative of SchoolDude.

Submitted by Christine Deshler, Secretary.